

SENIOR CITIZENS AFFAIRS FOUNDTION (SCAF)
GENERAL BOARD MEETING MINUTES
SENIOR CENTER DINING ROOM
TUESDAY, AUGUST 25, 2026

Board Members in Attendance:
Bob Meyer, President; Paula Dvorak, Secretary; Lee Evans, Treasurer: Ray Dvorak, Alice Felden, Mike Chase

Supervisors in Attendance: Cody Freeman

Absent: Pat Giordano, Sonnie Hemphill

I. **GENERAL BUSINESS:**
Call to Order: 2:00 p.m.
Pledge of Allegiance
Opening Prayer: Paula Dvorak
Roll Call

II. **REPORTS**:

1. Kitchen and Dining Room: Cody Freeman; Liaison Ray Dvorak
   - The next Fish Fry is Friday, August 28, 2026
   - On the last Fish Fry, we made a profit between $800.00 - $1,000.00; 95 people attended
   - Metal plate has been ordered to place on the right side of the fryer.
   - The oven is taking longer to bake items and there is a propane leak. We cannot get the parts for it due to its age. Have priced them and have found one for $4,772.86 plus warranty. The board voted to purchase new oven.
   - Would like to purchase commercial fans for the kitchen. Two options: 14" for $120.00, 18" for $150.00. It was discussed and decided to purchase one and see how it goes.

2. Thrift Store: Sonnie Hemphill; Liaison Pat Giordano
   - Nothing to report

3. General Meeting Minutes: Paula Dvorak
   Motion was made by Ray to accept the General Meeting Minutes for July 23, 2026, 2nd by Bob, all agreed.

4. Treasurer Report: Lee Evans/Bob Meyer
   - No reports. Will print and place in your distribution boxes by Alice's desk.

5. CERCA Report: Raymond Dvorak
   - Waste Company: It is still being worked on.
   - Parking lot needs work due to rain run off

III. **New Business**:

Bob:

a. New department with someone assigned to help those in need of being an advocate. Suggesting $20,000.00 be set aside to assist those in need of help. Begin working on a path on the way to go and developing a policy we can advocate for the homeless. The name we decided on is Pine-Strawberry Community Care Advocates. Once established we can meet with other groups and get the word out. Bob asked Ray to take this on. Tabled for October.
b. Capital spending: There is nothing in the by-laws that caps board spending for approval. Suggesting anything over $500.00 needs board approval.
c. Budget conversation in January. We need to lessen the expenditures.

Paula:

a. Membership: We currently have 201 SCAF members.
b. Certifications: There is one individual who is past due on renewing their Food Handlers Certification. It has been addressed twice.
c. Mail distribution trays have been set up for Board Members. They are by Alice's desk. Please utilize them when you have items for other Board Members and check periodically for items that have been left for you.

Bob for Pat:

a. What is the profit and loss of the fish fry for July 31, 2026? Salary? Ray to have a conversation with Cody.
b. Pat to put together Policy and Procedure for pickup and no deliveries.
c. Walk-thru of the Thrift Store. Looking at what can be done to improve it. Tabled for next meeting.
d. Thrift Store square to itemize how many clothes, kitchen items, etc. are sold.
e. Dining Room pictures of food posted.
f. Bashas/Walmart/Safeway donation of the month tabled for the next meeting.
g. Medical equipment form for Policy and Procedures tabled for the next meeting.

Ray:

a. Phones are up and running.
b. The new flag to place outside has arrived. Various Velcro event banners are being made for it.

Alice:

a. The number of free meals has gone up from 50% to a little over. Ray asked if, on the application, there is a dollar amount to consider to be eligible for the free meals. There is no dollar threshold.
b. Safety First Educational Classes: How do we decide who should take these classes; CPR and AED are required to be in a classroom, fire extinguishers instructional class, Stop the Bleed. Alice recommended three times per year where employees/volunteers/food Bank people can be staggered. Lists will be provided by Pat (Thrift Store), Alice (Kitchen And Dining Room), and Bob (Food Bank) for those wanting to participate.

IV: **Old Business**:

Pat:

a. Memory Bricks: This was ordered for Tom Ludlow and his wife. Mary King's is pending.
b. AZ Drug Free Workplace: Handout of the Arizona Department of Administration Policies and Procedures.

Alice:

a. MOW:
b. The second AKC certification for Tory – date is being set up. To be followed up in September 2026.

Meeting adjourned: 3:58 p.m.

Prepared by Paula Dvorak, Secretary